



2017 LIQUI-MOLY BATHURST 12 HOUR MERCHANDISE SITE BOOKING AND INFORMATION FORM

**Friday 3 February – Sunday 5 February
Mount Panorama, Bathurst**

IMPORTANT INFORMATION

- Merchandise will be located in the **HARRIS PARK**. Sites will be allocated in accordance to the size you request on your application. If for any reason the size of your site changes, please ensure that you advise the Merchandise Team of the changes as soon as possible.
- Please ensure you include any promotional material, such as cars etc., you may wish to display around your merchandise site, into your **total site dimensions** on your application form.
- You must also ensure that you include any back of house area's you require behind your merchandise site this includes anyone with containers etc. This **MUST** be included in **your total site dimensions**.
- If you are erecting a temporary structure, unless you receive permission from Supercars Events to peg, you will be required to use weights to secure your structure.
- It is important you read and understand the attached "Temporary Structures Policy" and comply with all relevant information.
- You are required to advise Supercars Events in the application form if you require power or water. This is to help us find a site location that provides these utilities. It is **YOUR** responsibility to order and pay for these utilities direct with the supplier. Please refer to our Official Suppliers List for the relevant contact details.
- It is essential that we receive your public liability form, engineering paperwork and **FULL PAYMENT** for your site prior to your arrival at the event. Access to site set up may not be allowed until payment is made. Cash will not be accepted on site unless agreed otherwise with Supercar Events.
- If you are unable to attend an event but have been sent confirmation that you have a site, you must inform Supercar Events at least 2 weeks in advance or you may still incur the merchandise site fee.
- Any booking received by Supercar Events less than 2 weeks prior to each Event cannot be guaranteed a position. Please submit your applications early.



- No booking form will be accepted by Supercar Events unless all 4 pages are completed in full and returned including a signed copy of the Terms and Conditions page.
- The below Interested Parties need to be listed on your Public Liability Insurance:
 - PARTIES REQUIRED ON INSURANCES FOR ALL EVENTS:
 - V8 Supercar Television Pty Limited (ACN 120 204 373) as trustee for the AVESCO Television Unit Trust (ABN 91 375 107 362)
 - Confederation of Australian Motorsport Ltd (ACN 069 045 665)
 - The Crown in right of the State of NSW (Department of Sport and Recreation) &
 - Bathurst Regional Council;

ACCREDITATION/ PASSES

- Please refer to the below table in regards to the accreditation you will receive when you purchase your Merchandise site. Passes are NON-TRANSFERABLE. Supercar Events reserves the right to refuse entry or confiscate passes from anyone caught with a Merchandiser pass in a non working capacity. Any passes required over and above this amount must be purchased via Ticketek on 132849 or at www.ticketek.com.au.

SITE SIZE	3x3	6x3	9x3	10x5	10x10	15x10	20x10	25x10	Truck/Transporter
PASSES ISSUED	3	4	5	6	8	10	15	20	5

- Vehicle Transit Passes will be issued accordingly. Please note that there is strictly NO parking in any of the Merchandise Areas. Your vehicle access stickers are for you to service your site outside of Event Hours and park in the outside Carparks. Service Transit passes are NOT car parking passes.



MERCHANDISE SITE APPLICATION FORM

**Friday 3 February – Sunday 5 February
Mount Panorama, Bathurst**

	B12H (5 FLAT RATES)
3 x 3m site	\$500 + GST
6 x 3m site	\$750 + GST
50sqm Site	\$1000 + GST
Between 50sqm and 150sqm Site	\$1,750 +GST
150sqm or Larger Site	\$2,250 + GST

WHAT SIZE SITE WOULD YOU LIKE TO BOOK?	
_____ MTRS WIDE	_____ MTRS DEEP

COMPANY NAME _____

CONTACT NAME _____

MOBILE NUMBER _____

EMAIL _____

POSTAL ADDRESS _____

BRIEF DESCRIPTION OF MERCHANDISE RANGE

FURTHER INFORMATION REQUIRED – PLEASE CIRCLE	
If you have a truck/trailer or transporter does it open drivers or passengers side?	
If you have a truck/transporter will you require tailgate access during the Event?	
Do you require power? If so, list requirements.	

SPECIAL REQUIREMENTS
Do you have any special requirements or requests?



MERCHANDISER TERMS AND CONDITIONS

- In circumstances where there will be the erection of temporary building structures of any kind, you must provide all relevant paperwork as requested by Supercar Events. This paperwork must be presented to Supercar Events prior to occupation of said structure(s)
- Where possible all structures must be held down with above ground ballast. No ground spiking will be allowed unless approved by Supercar Events prior to each Event
- The erection of all temporary structures including small pop up tents must comply with the attached "Temporary Structure Policy"
- The final placement of ALL merchandisers is at the discretion of Supercar Events
- If requested, you may be asked to remove your prime mover from your trailers
- You must comply with all parts of the Workplace Health and Safety Legislation and relevant Council, Local, State and Commonwealth of Australia legislation and all regulations, by laws and orders enacted under legislation
- For all electrical and water and TV Cabling related matters, please ensure you contact the event appointed contractor. Details available from the Supercar Events office. Any requirements not organised prior to the Event will lead to delays in obtaining these services once on site
- The Merchandiser will at all times indemnify and keep indemnified Supercar Events (for the purpose of these terms and conditions includes its related bodies corporate) from and against any loss or liability incurred by Supercar Events arising from any claim, suit, action or proceedings (including legal costs on an indemnity basis) by any person against Supercar Events where such loss or liability is in connection with:
 - any wilful, reckless or negligent act or omission or breach of law or this Agreement by the Merchandiser, its employees, officers, contractors; or
 - any claim made against Supercar Events by any third party arising from the Merchandiser's exercise of its entitlements under this Agreement.
- The Merchandiser acknowledges that motor sport is dangerous, and will make its employees, officers, contractors, agents and guests aware that motor sport events are dangerous. To the extent permitted by law, the Merchandiser releases and indemnifies Supercar Events from any and all liability for any direct or indirect damage, loss, death or injury to Supercar Events, its employees, officers, contractors, agents and guests at the Event or any loss, damage or theft of property at the Event caused by any breach of this Agreement or wilful, reckless or negligent act or omission of the Merchandiser
- You must also ensure that you include any back of house area's you require behind your merchandise site this includes anyone with containers etc. This MUST be included in **your total site dimensions**. If this changes from event to event you must let the Merchandising co-ordinator know at least 2 weeks prior to the event.
- If you are unable to attend an event but have been sent confirmation that you have a site you must let the merchandising co-ordinator know at least 2 weeks in advance or you may still incur the merchandise site fee.
- The Merchandiser acknowledges that it is responsible for its own security and property and that of its employees, officers, contractors, agents and guests at the Event.
- A copy of your certificate for your Public Liability Insurance for an amount not less than \$20 million must be supplied to Supercar Events. This certificate must be presented prior to the Event and must note the applicable interested parties. The relevant interested parties for each event will be listed in your Confirmation Letter
- Supercar Events will not be responsible for the security of your merchandise. If you require your own dedicated security, please contact the event appointed security company. Details available from the Supercar Events office
- No merchandisers are permitted to camp or sleep on site within the Merchandise Area or any other area within the Event precinct. If any persons are found to be sleeping on site, they will be asked to leave the premises immediately and may be refused further entry to or have other restrictions placed on entry to the Event or other V8 Supercars Events in the future.
- Your Site Display MUST stay contained within the footprint marked on the ground
- No merchandiser is permitted to sell, sample or give away ANY food or beverage without prior approval from Supercar Events
- No merchandiser is permitted to give away any free merchandise or free items on site without the approval from Supercar Events
- Supercar Events reserves the right to cease trading of any merchandiser selling or displaying any product in conflict with Official Event Merchandise, Championship Sponsors or Event Sponsors. If a Team Merchandiser is selling, supplying, promoting or displaying any merchandise or goods or services in a category where a Championship or Event Sponsor has exclusivity, it must be a piece of Official Team Merchandise approved by Supercar Events. It is the responsibility of the Merchandiser to know and understand the list of exclusive Event and Championship sponsors from time to time. Enquiries should be directed to cwrightman@supercars.com
- Merchandiser passes/accreditation are NON-TRANSFERABLE. Supercar Events reserves the right to refuse entry or confiscate passes from anyone caught in a non-working capacity with a Merchandiser wristband.
- All information supplied by Supercar Events to the merchandiser is confidential and must not be disclosed to any other person, other than is necessary to perform the Agreement and as is required by law. The merchandiser undertakes to keep all such information confidential at all times, even after the completion of the event.
- Any breach of the above terms and conditions shall entitle Supercar Events (in addition to other remedies) to close any merchandise site. If Supercar Events exercises this right, no compensation (including refunding payments) is payable to the Merchandisers
- Supercar Events reserves the right to cease trading of any merchandiser if FULL payment for the merchandise site has not been made by the merchandiser prior to the beginning of each Event.

I accept the above terms and conditions on behalf of the merchandiser.

Name: _____

Position: _____

Signed: _____

Date: _____



PAYMENT DETAILS

COMPANY NAME _____

CONTACT NAME _____

Please Circle your preferred payment Method:

CREDIT CARD

DIRECT DEPOSIT/INTERNET BANKING

CASH ON SITE

DETAILS FOR DIRECT DEPOSIT:

Direct deposits can be made for all merchandise sites:

Account NAME: Avesco Television Account
BSB 082-401
ACC# 23 698 7200
Bank's address: Level 36, 100 Miller Street, North Sydney NSW 2060
SWIFT CODE NATAAU3303S

Please ensure that when making a direct deposit you nominate your company name and REFER TO THE INVOICE NUMBER PROVIDED ON YOUR INVOICE

CREDIT CARD:

Please circle: Mastercard Visa

Card Number: ____ / ____ / ____ / ____

Expiry Date: ____ / ____ 3 Digit ID: _____

Name on Card: _____

Date: ____ / ____ Signature: _____

Please debit \$ _____ from my credit card

Payment via Visa or Mastercard will incur a 2.2% charge and payment via AMEX or Diners cards will incur a 4.5% charge

PAYMENTS IN FULL ARE REQUIRED PRIOR TO YOU COMMENCING SET UP OF YOUR SITE



2017 TEMPORARY STRUCTURES POLICY FOR MERCHANTISERS, CATERERS AND SPONSORS (the “OCCUPANT”)

IMPORTANT ACTION ITEM: The following items must be supplied by the Occupant to Supercars Events (SCE) prior to arrival on site at a date specified by SCE:

- Details and type of temporary structures being used;
- Engineering Drawings and Manufacturer Certification of Design for any Proprietary Products (see below definition) being installed on site.
- “Design and Item Registration Permit for Amusement Devices” from relevant Work Health and Safety Division and manufacturers specifications showing wind rating and ballast requirements for any **Inflatable Structure or amusement device.**
- Occupancy Permit (Victoria Only) for any temporary structure larger than 100m².
- Occupational Health and Safety Documentation and Safe Work Method Statements as required.

IMPORTANT ACTION ITEM: The following items must be supplied by the Occupant to SCE prior to the Event:

- Independent Structural Engineer Inspection Certificate for any temporary structure (excluding proprietary items) which is between 36m² and 500m² (QLD and NSW).
- Building Compliance Certificate for any Temporary Structure over 500m² (QLD and NSW)
- Occupancy Permit for any Temporary Structure over 36m² (VIC only). If Occupancy Permit is not feasible for Structures between 36m² and 100m², the Occupant will be required to provide a Structural Engineer Inspection Certificate.

GENERAL CONDITIONS

1. The Occupant shall provide details to SCE of the temporary structure which is proposed to be used at the event.
2. The structural stability and overall safety of the structure is the responsibility of the Occupant. SCE takes no responsibility for the structural stability of the structure.
3. Where Occupants are using Proprietary Products, such as modified trucks, containers or small stages, the Occupant must provide drawings of the temporary structure which show how the structure is to be assembled, any required hold down ballast and the wind loading (in km/h), from the manufacturer or a qualified certified practising Engineer (CPENG).
4. Temporary Hold Down Ballast must be in the form of solid weights or pegs (where applicable) and **not** in the form of water filled drums or barriers. Water filled drums or barriers used as ballast will be rejected by SCE Site Management.
5. All temporary structures are to adhere to the principles of the Building Code of Australia and all relevant Australian standards.
6. All amusement devices shall meet the requirements of the Safe Work Australia Code of Practice. This includes any inflatable structures such as jumping castles and SCE will enforce the requirement to have devices registered as per the legislation– see <http://www.safeworkaustralia.gov.au/sites/SWA/model-whs-laws/model-COP/Documents/Draft-COP-December-2012/DRAFT-amusement-devices-COP.pdf>.
7. Where applicable, it is the responsibility of the Occupant to ensure temporary structures keep adequate fire safety equipment, charged and maintained to AS1851.1. Items may be required to be viewed, from time to time, by SCE Site Management or Emergency Services.



8. Where Occupants are using tents, marquees, hockers or other temporary structures designed and constructed by others, the tent, marquee, hocker or other temporary structure must:
 - Be structurally sound and must resist the actions to which it may be reasonably subjected, taking into account:
 - The wind speed and cyclone category for the region;
 - The soil condition;
 - Provide safe evacuation for people in the event of an emergency.
9. Prior to Event Activation, for any tent, marquee, hocker or other temporary structure designed and installed by others, the Occupant must:
 - In QLD and NSW:
 - i. Provide SCE with a *Structural Engineers Inspection Certificate* from a Certified Practising Engineer (CPENG) qualified in the State which the structure is being erected for any structure over and including 36m².
 - ii. Provide SCE with Building Compliance Certification from a qualified Building Surveyor for any structure over 500m².
 - In Vic:
 - i. Provide SCE with an *Occupancy Permit* signed and completed by the relevant Building Practitioner for any structure larger than 100m².
 - ii. Provide SCE with either an *Occupancy Permit* signed by a qualified Building Practitioner / Surveyor **or** a *Structural Engineers Inspection Certificate* for any structure between 36m² and 100m².

The Occupant must ensure that any structure smaller than 36m² is compliant with the "Hire and Rental Industry Association – Temporary Structure / Marquee Weighting Guide". The guide is available at <http://www.hireandrental.com.au/uploads/HRIA%20Weighting%20Guide%20Final%2018feb09.pdf> . Any structure found to be non-compliant with this guideline will be directed to make the defect compliant or the structure removed.

10. Temporary Inflatable Structures are deemed vulnerable structures and the erection of any inflatable structure will only be permitted with a manufacturers certificate or engineers certificate, provided prior to the Occupant's arrival on site which clearly demonstrates:
 - Compliance to Australian Standards;
 - Required Tie Down Ballast; and
 - Maximum designed wind speeds.
11. No ground spiking shall be permitted unless prior approval is granted by SCE.
12. There shall be no 'peg and pole' style structures permitted.
13. Any "pop up" tent tie down weight shall adhere to its manufacturers minimum standards. The Occupant is to present the manufacturers minimum standards to SCE Management upon request. Any "pop up" shall be required to meet the HRIA – Temporary Structure / Marquee Weighting Guide as described in point 8 above. Note – Guide states that minimum weighting for 3x3 structure is 120kgs per leg.
14. The temporary structure, including structure supports, ropes and other equipment must be sound and in good working order.
15. SCE has the right to reject any temporary structure for failure to meet safety requirements.
16. Any staff or contractors working on site pre or post event to build temporary structures must conduct a site specific induction and adhere to the Event Safety Manager instructions. The Occupant must check with the SCE Safety Manager prior to the arrival on site whether staff will require a Construction Industry General



Induction Card. Any worker deemed to require a General Induction Card must ensure that the card is present on site or worker will not be allowed access to the Event Precinct.

NOTE: The requirement for Construction Industry General Induction Cards is a legislative requirement and is different from State to State. It is the Occupant's responsibility to ensure any staff requiring such accreditation is adequately qualified.

Temporary Structures Policy for Merchandisers Caterers and Displays

17. SCE may engage an engineering Project Manager or Site Manager to manage the site on behalf of SCE. The Occupant must provide access for the Project or Site Manager to inspect any temporary structure as required.
18. Placement and positioning of temporary structures is at the absolute discretion of SCE.

DEFINITIONS

Occupant is the merchandiser, caterer or sponsor or display agent.

SCE is Supercars Events (V8 Supercar Television Pty Limited)

Propriety Products are temporary structures such modified trucks, containers and small stages which are designed by a manufacturer and installed or "rolled out" by the Occupant. Generally, these items will not be made up of various pieces and not required temporary ballast. If you are in doubt as to whether you fit into this category, please ask SCE. Proprietary Products does not include

Design Inspection Certificate is a letter or certificate issued by a certified practising Engineer (CPENG) which should nominate:

- The Engineer has inspected the structure erected on site and certifies it has been installed in accordance with the approved design.
- The Engineer's qualifications and registration details.
- The event which the structure has been erected.

Certified Practising Engineer (CPENG) is a qualified Engineer who is capable of certifying the design of a temporary structure. In NSW, these Engineers may have NPER3 qualification.

Occupancy Permits are documents that signify that a building surveyor is satisfied and has approved your Temporary Structure as being suitable for occupation. The Building Act 1993 requires the issue of occupancy permit prior to occupation of a Structure.

Vulnerable Structures are structures with low wind speed tolerances such as inflatable structures. These structures will need to be monitored during the Event to ensure that they do not fail under high wind speeds.

Please return to cwrightman@supercars.com